

JOB TITLE

- Reach4Reality: Part-time Activities Worker (equivalent of up to 15 hours/week) until 31st March 2025

MAIN PURPOSE AND SCOPE OF THE JOB

The main purpose of the Activities Worker role is to work alongside the Project Coordinator to work with young people/adults (up to aged 21) funded by our Shared Care Scotland funding:

- To take the lead in direct contact with young people/adults who have social communication and interaction difficulties, and their families or carers for the provision of short outdoor activity breaks tailored to their individual needs.
- To work closely with the Project Coordinator to develop Reach4Reality's service in the following ways:
 - I. To develop the relationship with a young person/adult, their family and/or carers
 - II. To understand the individual needs of the young person/adult and identify ways in which Reach4Reality can assist in meeting them
 - III. To work with the young person/adult in planning activity breaks that will challenge and stimulate the young person/adult and to help them develop relationships with other young people and adults thus improving their inter-relational and communication skills
 - IV. To attend up to five weekend activity breaks in a year to further develop the relationships built with the young people/adults.
 - V. To undertake all administrative work associated with pre camp preparation and post camp communication and feedback with the young people/adults, their families/carers, schools.

POSITION IN ORGANISATION

Reports To: Project Coordinator, Board of Trustees

Responsible For: Young people/adults on activities
Volunteers

Budget Responsibilities: In conjunction with the Project Coordinator and the Treasurer to ensure invoices for activities are received and paid; to provide information to Project Coordinator and Treasurer as appropriate.

DUTIES AND KEY RESPONSIBILITIES

Facilitating/Supporting young people/adults

- In conjunction with the Project Coordinator ensuring adequate background information and liaising with parents/carers and other professionals as appropriate
- In conjunction with the Project Coordinator, identifying a young person's needs and ensuring that activity sessions are tailored to those individual needs
- If required, supporting young people through Reach4Reality's five stage incremental model of working
- Coordinating, leading or assisting to lead short evening/half-day/day activity sessions
- Coordinating, leading or assisting to lead weekend activity "camps" for small groups of young people/adults
- Coordinating, leading or assisting to lead five day "camps" for young people/adults in the school holidays (if required)
- Coordinating, leading or assisting to lead Family camps
- Carrying out post-camp visits as appropriate and writing post-camp reports
- Liaising with the Project Coordinator and the Treasurer on an ongoing basis to ensure the smooth running of activities
- Undertaking all the necessary administration and preparations for all outdoor activity breaks
- Liaising with Outdoor Activity Centres and Providers as appropriate

Supporting the work of Reach4Reality

- Assisting to provide support to existing volunteers
- To continue good relationships with various organisations, public and voluntary bodies and individuals in the Highland region who contribute to the provision of our activities
- To meet with the Project Coordinator on a regular basis
- Providing information and updates for the Board of Trustees, funders and other relevant people

GENERAL RESPONSIBILITIES

- To actively contribute to the Christian ethos of Reach4Reality
- To operate within organizational policies and practices
- To attend appropriate training courses
- Undertake other tasks as appropriate
- PVG membership for young people and vulnerable adults is required for this post
- Registration with the Scottish Social Services Council may be required

Qualities and Knowledge	
<p>Essential</p> <p>First Aid Qualification (preferably Outdoor First Aid) or willingness to obtain</p> <p>Experience of working with young people or young adults with a social communication difficulty such as autism, ADHD</p> <p>Ability to work evenings and weekends</p> <p>Full driving licence</p>	<p>Desirable</p> <p>Outdoor activity qualifications or willingness to obtain</p> <p>Experience within the social care sector, teaching, youth work or outdoor education</p>
<p>Skills</p> <p>Ability to build and maintain effective working relationships with a wide range of people, including those with a social communication difficulty, parents, other professionals</p> <p>IT skills</p> <p>Reporting</p> <p>Excellent organizational skills</p>	<p>Personal Qualities</p> <p>Commitment to the Vision, Values and Vocation of Reach4Reality</p> <p>Ability to work as part of a team within Reach4Reality and with partner agencies (e.g. 3rd party activity providers, Social Workers)</p> <p>Resilient</p> <p>Ability to motivate and inspire young people/adults</p> <p>Self-motivated</p> <p>Flexibility</p>
<p>Competencies</p> <p>Experience of working with young people/adults including those with a social communication difficulty either in a professional or voluntary role</p>	<p>Measures of Success</p> <p>To have developed relationships with the Better Breaks funded young people/adults and with other young people involved with R4R</p> <p>To have undertaken 1:1 activity sessions</p> <p>To have facilitated these young people/adults to take part in small group outdoor activities</p>